

# Career and Study Decision Worksheet

*Choose your career major and university*

**By Shady | Shadykone | Free course**

Complete this private working document alongside the eight lessons. Replace blanks in Word or print and write by hand. Use additional copies of a page when needed. You are building an evidence based next step plan, not producing a personality diagnosis. Do not post private documents or sensitive information in course discussions.

**Name or initials and date**

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## 1 Your evidence based profile

| Activity and action | Result or feedback | Enjoyment and next question |
|---------------------|--------------------|-----------------------------|
|                     |                    |                             |
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**My top three values and what each means in practice**

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**Two supported skills and one skill to build**

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**Hard constraints and flexible preferences**

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## 2 Investigate three career directions

Use tasks and evidence. A title, reputation or salary claim is not enough. Record dates and geography for external information.

| Question              | Option A | Option B | Option C |
|-----------------------|----------|----------|----------|
| Career or role        |          |          |          |
| Five repeated tasks   |          |          |          |
| Typical setting       |          |          |          |
| Entry route questions |          |          |          |
| Source and date       |          |          |          |
| What I have tried     |          |          |          |
| What remains unknown  |          |          |          |

### Five questions for a practitioner or adviser

### What changed after my task sample

### 3 Compare majors and training routes

Use actual curricula. Verify further study or transfer with the receiving institution. Duplicate this page for additional options.

| Comparison item               | Route A | Route B |
|-------------------------------|---------|---------|
| Exact program and provider    |         |         |
| Award and study mode          |         |         |
| Three required courses        |         |         |
| Assessed practical work       |         |         |
| Entry requirements            |         |         |
| Duration and timetable        |         |         |
| Credential purpose and status |         |         |
| Progression conditions        |         |         |
| Source links and dates        |         |         |

**My route map from current qualification to a first role**

**Unverified transitions and who can answer**

## 4 Verify recognition and practical fit

Record the exact award, institution, campus or location, specialty, level, mode and intended intake. Check both the awarding system and the system where you will use the qualification.

### Exact program details and intended use

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| Claim to verify                          | Official source and date | Result or pending question |
|------------------------------------------|--------------------------|----------------------------|
| Institution and award status             |                          |                            |
| Program or professional requirement      |                          |                            |
| Destination recognition or further study |                          |                            |

### Precise question for the competent authority

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| Fit check                     | Evidence or next question |
|-------------------------------|---------------------------|
| Commute and timetable         |                           |
| Language and academic support |                           |
| Equipment and internet        |                           |
| Accessibility and advising    |                           |

## 5 Compare full costs and payment timing

Use the same period and comparison currency. Keep original currencies and dated quotations. Pending aid stays outside the baseline. A loan is funding with a repayment obligation, not a discount.

### Period currency conversion assumptions and quote dates

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| Cost or funding item                  | Option A | Option B |
|---------------------------------------|----------|----------|
| Tuition                               |          |          |
| Mandatory fees                        |          |          |
| Books and equipment                   |          |          |
| Transport                             |          |          |
| Housing and living costs              |          |          |
| Connectivity and other required costs |          |          |
| Gross cost                            |          |          |
| Confirmed grants or scholarships      |          |          |
| Amount to fund                        |          |          |
| Confirmed available funding           |          |          |
| Funding gap                           |          |          |
| Pending aid in a separate scenario    |          |          |

| Payment or funding event | Due or available date | Amount and gap |
|--------------------------|-----------------------|----------------|
|                          |                       |                |
|                          |                       |                |
|                          |                       |                |

### Stress case and fallback

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## 6 Prepare admissions and learning trials

Use the exact intake and your own school qualification. Minimum eligibility does not guarantee admission, funding or a visa.

### Program intake and my current qualification

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| Requirement or action               | Source and deadline | Status and next step |
|-------------------------------------|---------------------|----------------------|
| Confirm entry route                 |                     |                      |
| Check subject prerequisites         |                     |                      |
| Language or test evidence           |                     |                      |
| Transcript and other documents      |                     |                      |
| References or portfolio if required |                     |                      |
| Aid application                     |                     |                      |
| Review terms and deposit conditions |                     |                      |
| Final application check             |                     |                      |

### My safe 20 minute learning trial and feedback

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### What I learned and what I will test next

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## 7 Compare feasible options

Check essential gates first. Pending is different from passed. Define scores 1 to 5, with 5 always meaning better fit. Weights must total 100 percent.

| Essential gate                | Option A | Option B | Option C |
|-------------------------------|----------|----------|----------|
| Recognition for intended use  |          |          |          |
| Feasible entry route          |          |          |          |
| Viable funding plan           |          |          |          |
| Other nonnegotiable condition |          |          |          |

| Criterion                | Weight | A score | B score | C score |
|--------------------------|--------|---------|---------|---------|
| Curriculum fit           |        |         |         |         |
| Affordability            |        |         |         |         |
| Practical learning       |        |         |         |         |
| Commute or schedule      |        |         |         |         |
| Other distinct criterion |        |         |         |         |
| Weighted total           | 100%   |         |         |         |

Weighted total = sum of each score multiplied by its decimal weight. A 40 percent weight is 0.40. Keep unknown scores visible; use a range or collect evidence instead of inventing a rating.

### Score anchors evidence and confidence

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### Sensitivity change new totals and what it means

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# 8 Make your next step plan

A decision note should distinguish investigation from commitment. Keep a fallback until essential conditions are resolved.

**My provisional direction and two alternatives**

**Evidence and tradeoff I accept**

**Essential unresolved condition and fallback**

| Action and completion condition | Owner | Date |
|---------------------------------|-------|------|
|                                 |       |      |
|                                 |       |      |
|                                 |       |      |

**Dependency and follow up date**

**Two review triggers**

**Final assessment score and lesson to revisit**